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T i t e l l i j s t

Discussie- en vergadermethoden

UDC 65.012.63

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T i t e l l i j s t

Discussie- en vergadermethoden

UDC 65.012.63

Maart 1961

Samengesteld door de heer
J. Keuken van de documentatie-
dienst van de Afdeling Geeste-
lijke Gezondheid.

Prijs f. 3,50

Sociaal-psychologische reeks nr. 1.

Woord vooraf

Met het verschijnen van deze bibliografie is een lang gekoesterd plan in vervulling gegaan. Naast de serie "Toegepast personeelsbeleid", waarin o.a. verschenen de nummers "Bedrijfsmaatschappelijk werk"; "Muziek bij het werk" en "Exit-interview" is dus thans de "Sociaal-psychologische reeks" geopend.

De doelstelling daarvan is ook de meer theoretische gezichtspunten uit de sociale psychologie die ten grondslag liggen aan de moderne opvattingen inzake de menselijke verhoudingen, onder de aandacht te brengen. De inhoud van de bibliografieën, welke in de "Sociaal-psychologische reeks" zullen verschijnen, zal naar wij hopen bruikbaar bronnenmateriaal opleveren, zowel voor de Universitaire vakmilieus als voor de hogere kadertraining voor het bedrijfsleven.

Het onderwerp "discussie- en vergadertechniek" verschijnt als eerste in deze reeks. Gezien de toenemende belangstelling in brede kring, niet alleen voor de praktische toepassingen, doch evenzeer voor de motieven en processen die elk overleg in menselijke groepen beheersen, menen wij deze keuze te kunnen verantwoorden.

Ruim 500 titels worden in deze bibliografie gebracht. Bij de selectie is uitgegaan van het overleg-proces als zodanig in verschillende milieus, zonder al te diep op speciale toepassingsgebieden zoals "training door discussie" of "therapeutische gespreksgroepen" etc. in te gaan. Dit heeft ons overigens niet weerhouden een aantal titels te vermelden, welke speciale toepassingsgebieden raken. Ook zijn enkele handboeken op het terrein der groepsdynamica vermeld ten dienste van diegenen, die nader op de theoretische achtergronden van deze materie willen ingaan.

Deze titellijst werd samengesteld door de heer J. Keuken, assistent bij de documentatiedienst van de Afdeling Geestelijke Gezondheid.

Het vermelden van een titel betekent helaas niet altijd, dat de publicatie gemakkelijk via de bestaande bibliotheken te verkrijgen zal zijn, aangezien wij voor de onderhavige bibliografie tevens gebruik gemaakt hebben van het privébezit van enkele specialisten.

In voorkomende gevallen zal men een beroep kunnen doen op de "bibliotheek- en bemiddelingsdienst" van het Nederlands Instituut voor Documentatie en Registratuur, Willem Witsenplein 6, Den Haag, of op het Nationaal Training Laboratory, in Group Development, Bethel, Maine, University of Michigan, U.S.A. Evenals ten aanzien van onze andere literatuurover-
zichten houden wij ons aanbevolen voor op- of aanmer-
kingen en aanvullende gegevens.

G.G. van Blokland.

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N.I.P.G., Februari 1961. 108 blz. (folio)
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In dit rapport wordt problematiek en methodiek van het literatuuronderzoek aan de orde gesteld. De onderwerpen zijn: Wat is documentatie? Wetenschappelijke documentatie. Het probleem der systematiek. De cartotheek van de Afdeling Geestelijke Gezondheid. Het wetenschappelijk literatuuronderzoek. De rapportering. Service-taken van het literatuuronderzoek. Personeel en de selectie daarvan. Apparatuur (vermenigvuldiging en documentreproductie). Enkele organisatorische gezichtspunten. Samenwerking in het literatuuronderzoek. Het rapport is voornamelijk geschreven ten behoeve van leidinggevende functionarissen in bedrijf en research, die zich door middel van een compact overzicht inzicht wensen te verschaffen in de op dit terrein spelende problemen.

De voorraad literatuuroverzichten "Automatisering" en "Verloop" uit 1956 is helaas geheel uitgeput.

De genoemde publicaties zijn verkrijgbaar door (liefst schriftelijke) bestelling bij het Nederlands Instituut voor Praeventieve Geneeskunde, Wassenaarseweg 56, Leiden. (Giro No. 202277).

Aanvulling incomplete jaargangen "Mens en Onderneming"

Voor degenen, die jaargangen van "Mens en Onderneming" wensen te completeren, wordt de gelegenheid daartoe geopend, uiteraard voor zolang de voorraad strekt. Men wende zich in dit geval tot de uitgever H.D. Tjeenk Willink, Postbus 113, Haarlem.